



Cargill Australia Mobile Shiploading – Berth 20 Port Adelaide Inner Harbour Port Loading Protocols

Introduction

This Port Loading Protocols document is designed to identify how Cargill will allocate and provide shipping capacity and how vessels will be managed for loading through the mobile bulk loading system (**MBL**). The Port Loading Protocols apply to all grain products being loaded through Cargill's MBL operations.

The MBL system receives grain by road transport only and is a Just In Time (**JIT**) supply chain, where there is no grain storage at port. All customers should be aware that careful planning of cargoes is required by Customers to ensure grain is available and transport services are available to ensure an efficient supply chain and an ability to achieve optimal vessel turnaround times.

Customers must:

- (a) have a signed Export Grain Services Agreement (**EGSA**) before requesting an allocation of shipping capacity. The EGSA terms and conditions must be adhered to at all times;
- (b) Have grain available for outturn and pickup at a Cargill approved site (a list of Cargill approved sites is available at [Schedule A of the EGSA](#)).

In the event of any inconsistency the terms of the EGSA will prevail over these Port Loading Protocols.

Cargill reserves the right to update these Port Loading Protocols and will notify any changes via the website located at www.cargill.com.au/en/port-adelaide-berth.

These protocols are always subject to the rules and regulations of the Port Authority (Flinders Ports) and customers must ensure that they comply with all requirements of the Port Authority. Further information located at www.flindersports.com.au.

The Shipping Stem will be published on the Cargill website located at www.cargill.com.au/en/port-adelaide-berth

1 December 2020

A. Stem Management

1. Capacity will be allocated on a first in/first serve basis.
2. Customers must submit an “**Intent to Ship Advice**” (as per Annexure 1 of these Port Loading Protocols and the EGSA) and email the Intent to Ship Advice to the Cargill Port Operations Manager @ Edward_Bayles@cargill.com.
3. Capacity will be allocated on a first half (**FH**) and last half (**LH**) basis for each month with 15 day slot windows which will be later refined to 10 day loading windows (Laycan).
4. Within 5 business days (as per business days in Victoria) of receipt of a valid Intent to Ship Advice Cargill will notify the customer as to whether their capacity application was successful and if successful, allocate a shipping slot (**Allocated Slot**) by way of issuance of a Booking Note (as per Annexure 4 of these Port Loading Protocols and the EGSA) . Note that in accordance with the EGSA slots will initially be allocated on a conditional basis and will be finalised once all Booking Slot fees have been paid.
5. Factors in assessing an application for capacity include, but not limited to;
 - (a) Current stem allocations
 - (b) Availability of common user Berth 20 at Port Adelaide, South Australia
 - (c) Berth limitations to accommodate shipment volume/vessel size
 - (d) If client has a current EGSA in place
 - (e) Proof of ownership within the approved JIT supply chain
6. For avoidance of doubt, all Intent to Ship Advices will be dealt in time stamp order.
7. Once an Intent To Ship Advice has been confirmed, the booking fee will be invoiced in accordance with the reference prices and EGSA and payable in accordance with the EGSA. The booking fee is non-refundable.

B. Slot Management, Vessel Nomination and Loading Process

1. 30 days prior to the first day of the Allocated Slot, the Customer will advise a 10-day Laycan (**Laycan**) that must be within the period of the Allocated Slot.
2. The proposed Cargo Assembly Plan (as per Annexure 3 of these Port Loading Protocols and the EGSA) is to be provided by the customer to the Cargill Port Operations Manager @ Edward_Bayles@cargill.com at least 15 days prior to the first day of the Laycan or on vessel nomination, whichever occurs first.
3. Within 2 business days (as per business days in Victoria) of a complete Cargo Assembly Plan being provided by the customer, Cargill will advise the customer whether this plan is acceptable.
4. The customer must lodge a “Vessel Nomination Form” (as per Annexure 2 of these Port Loading Protocols and the EGSA) to the Cargill Port Operations Manager @ Edward_Bayles@cargill.com no later than 15 days prior to the vessel ETA. The vessel

ETA must be within the previously agreed Laycan. The “Vessel Nomination Form” must contain proposed shipment volume and grades, specifications of the vessel for assessment to meet the Port specifications governing at the time of nomination. Cargill at its discretion may consider a vessel nomination received on less than 15-days’ notice.

5. Cargill will have 1 business day to reject or accept the vessel nomination.
6. Following acceptance, Cargill may, at its discretion, and at the Customer’s cost and expense, accept a substitution of vessel provided that the substitute Vessel arrives within 5 days of the original ETA and within the original Laycan and provided there is no material impact to the original vessel performance dates and/or any subsequent vessels and/or commons users at the berth precinct.
7. Cargill may, at its discretion, and at the Customer’s cost and expense, allow an extension of the previous allocated Laycan where practical and provided there is no material impact on subsequent vessels and/or common users at the berth precinct.
8. Prior to arrival of the vessel at the Port the Customer must complete, approve and return to the Cargill Port Operations Manager @ Edward_Bayles@cargill.com the Authority to Load form provided by Cargill (as per Annexure 5 of these Port Loading Protocols and Annexure 5 of the EGSA) and written evidence that the Customer has an approved account with the Port Authority. Without these documents loading will not commence unless agreed otherwise in writing by Cargill.
9. The Customer must also provide Cargill an Export Declaration Number, Request for Permit to Export and/or valid import permit (if required).
10. All Customers should be aware that that loading services provided by Cargill are provided at a common user berth at the loading operation located at Berth 20, Inner harbour, Port Adelaide and subject, at all times to the Flinders Ports Common User Port Protocols as applicable to the Port Terminal (available at www.flindersports.com.au). While all reasonable efforts will be made to Load in the agreed period the Loader and its related bodies take no responsibility for the line-up at the Berth.
11. In the event the Customer’s vessel fails to arrive within the Laycan and/or fails a marine, DAWE or other survey that may be required, Cargill reserves the right to give berthing and loading priority to other vessels on the shipping stem, and to assign any late vessel or vessel that has failed a survey, which is re-presented for loading, a new load date.



CARGILL AUSTRALIA - INTENT TO SHIP ADVICE

Customer name: _____

Requested shipping slot (Month FH/LH): _____

Requested quantity: _____ mt

Anticipated products and grade (max 3 per vessel):

Product 1: _____ Grade 1: _____ Volume: _____

Product 2: _____ Grade 2: _____ Volume: _____

Product 3: _____ Grade 3: _____ Volume: _____

Authorised customer signature: _____ Date: __/__/__

Authorised customer representative name: _____

Cargill received time and date: _____ __/__/__

Authorised Cargill representative name: _____

Capacity allocation accepted or Declined: Accepted Declined

Customer reference number allocation: _____

Authorised Cargill signature: _____ Date: __/__/__

Authorised Cargill representative name: _____

This document must be returned to Edward_bayles@cargill.com.

Annexure 2

CARGILL AUSTRALIA – VESSEL NOMINATION FORM

Customer name: _____

Customer reference number allocation #: _____

Shipping slot allocation: Month _____ FH/LH: _____

Vessel laycan: _____

Contracted volume and tolerance: _____ Tolerance _____%

Stock allocations:

Product 1 volume: _____ Grade 1: _____ Sites: _____

Product 2 volume: _____ Grade 2: _____ Sites: _____

Product 3 volume: _____ Grade 3: _____ Sites: _____

Sale destination: _____

Vessel information

Vessel name: _____

Vessel owner : _____ Vessel flag: _____

Year built : _____

IMO: _____

Vessel ETA: _____

Vessel LOA: _____ Vessel Beam width: _____

Vessel DWT: _____ Vessel draft: _____

of holds: _____

Vessel agents: _____

Prior cargo (x3): _____

Prior 3 port calls: _____

This document must be returned to Edward_bayles@cargill.com.

Annexure 3

CARGILL AUSTRALIA – EXPORT GRAIN SERVICES CARGO ASSEMBLY PLAN

Loader: Cargill Australia Pty Ltd ABN 42 004 684 173

Customer name: _____

Customer reference number allocation: _____

Loading Port: Mobile Bulk Loader at Berth 20, Inner Harbour, Port Adelaide, South Australia

Vessel:

Allocated Slot (Month FH/LH): _____

Tonnage: _____ mt (+/- 10%)

Products and grade (max 3 per vessel) and Tonnage per grade (if loading more than one grade):

Product 1: _____ Grade 1: _____ Tonnage: _____ mt

Product 2: _____ Grade 2: _____ Tonnage: _____ mt

Product 3: _____ Grade 3: _____ Tonnage: _____ mt

Loading Plan:

Other terms and conditions: All services are provided in accordance with and subject to the Cargill Australia Export Grain Services Agreement 2020/21 for Berth 20, Inner Harbour, Port Adelaide South Australia

Authorised Cargill signature: _____ Date: ___/___/___

Authorised Cargill representative name: _____

This document must be returned to Edward_bayles@cargill.com.

Annexure 4

CARGILL AUSTRALIA – EXPORT GRAIN SERVICES BOOKING NOTE

Loader: Cargill Australia Pty Ltd ABN 42 004 684 173

Customer name: _____

Customer reference number allocation: _____

Up-Country Loading site:

Loading Port: Mobile Bulk Loader at Berth 20, Inner Harbour, Port Adelaide, South Australia

Allocated Slot (Month FH/LH): _____

Tonnage: _____ mt (+/- 10%)

Booking Fee:

Loading Fee:

Products and grade (max 3 per vessel) and Tonnage per grade (if loading more than one grade):

Product 1: _____ Grade 1: _____ Tonnage: _____ mt

Product 2: _____ Grade 2: _____ Tonnage: _____ mt

Product 3: _____ Grade 3: _____ Tonnage: _____ mt

Other terms and conditions: All services are provided in accordance with and subject to the Cargill Australia Export Grain Services Agreement 2020/21 for Berth 20, Inner Harbour, Port Adelaide South Australia

Authorised Cargill signature: _____ Date: ___/___/___

Authorised Cargill representative name: _____



CARGILL AUSTRALIA – AUTHORITY TO LOAD

Loader: Cargill Australia Pty Ltd ABN 42 004 684 173

Customer name: _____

Customer reference number allocation: _____

Loading Port: Mobile Bulk Loader at Berth 20, Inner Harbour, Port Adelaide, South Australia

Vessel:

Allocated Slot (Month FH/LH): _____

Tonnage: _____ mt (+/- 10%)

Products and grade (max 3 per vessel) and Tonnage per grade (if loading more than one grade):

Product 1: _____ Grade 1: _____ Tonnage: _____ mt

Product 2: _____ Grade 2: _____ Tonnage: _____ mt

Product 3: _____ Grade 3: _____ Tonnage: _____ mt

Please indicate your authority to load the above vessel by signing and dating the below and return via email. Loading will not commence until received.

Other terms and conditions: All services are provided in accordance with and subject to the Cargill Australia Export Grain Services Agreement 2020/21 for Berth 20, Inner Harbour, Port Adelaide South Australia

Authorised Cargill signature: _____ Date: ___/___/___

Authorised Cargill representative name: _____

Authorised customer signature: _____ Date: ___/___/___

Authorised customer representative name: _____

This document must be returned to Edward_bayles@cargill.com.