



Footscray Crush Plant Seed Delivery Instructions

All seed deliveries into the Cargill crush plant at Footscray run on time-slotting procedures. The schedule runs on 1 hour time slots with a maximum of 3 trucks to be booked per slot.

All timeslots are booked and managed through the AgriChain platform; either online or on the AgriChain App. This is free to use for carriers and growers just booking in to a Cargill plant.

Order and Delivery Process

Write a contract with Cargill

- Delivery contracts can be written with your Cargill Territory manager or through the Customer Hub

Place Cargill Crush Order

- Call Or Email
 - Sarah Shand - Footscray Seed Logistics Coordinator
 - Mobile - 0492 296 445 Email - Sarah_Shand@cargill.com
- Please ensure you have your contract number handy
- Once you have an order/CMO number, you can book timeslots

Book a Timeslot in Agrichain

- Timeslots will open at 10.30am each Wednesday for the following week
- To book slots you will need to:
 - Log onto Agrichain - [Agrichain Sign Up Here](#)
 - Select - Site Booking
 - In the 'Company' section, click Cargill
 - For 'Select Site', click Footscray
 - Where it says 'All Slots', please ensure you filter for Deliveries or Inloads
- If there is a free booking, select the timeslot and enter your order/CMO number

Special Notes

- You will need to provide a completed CVD to the weighbridge with each load or your truck will not be tipped.
- For A double trucks, your truck will require a trailer slot booked on Agrichain.
- Reival Hours: 7am - 5pm Monday to Friday

Delivery Instructions for drivers

We appreciate the cooperation of all carriers to abide by the below procedures when delivering into the crush plant during harvest.

Before you leave farm



All loads delivered will need the appropriate completed Declarations Forms. Without these forms loads cannot be tipped.

On Arrival

425 Sommerville Road, West Footscray

(Corner of Holmwood and Sommerville Rd)

Please arrive in Holmwood Street and liaise with the weighbridge (**UHF 13**) either within the designated slot or no earlier than 10 mins before the start of the designated slot. Do not drive straight into the plant without liaising with the weighbridge operators first.

Trucks may briefly wait in Holmwood St prior to delivering however, trucks are not permitted to wait in the street for long periods in order to conform to council regulations.

Please do not park in or around the crush plant overnight, and do not park across neighbouring driveways which will affect vehicle access, as this may result in a parking offence

Below is a list of truck parking bays that can be utilised for those who arrive in Melbourne much earlier than their designated timeslot; -

- Port Diner, 420 Footscray Rd, West Melbourne
- BP Truck Stop, 43 Little Boundary Rd, Laverton North
- Caltex Truck Stop, 29 Little Boundary Rd, Laverton North
- McDonald Truck Stop, Western Ring Rd, Ardeer
- BP Truck Stop, Geelong Freeway, Little River

Weighbridge and Tipping



Please quote relevant order number when entering the plant.

Provide all appropriate Declaration Forms to the weighbridge. Without Declarations Forms the truck cannot be tipped.

Any trucks arriving not quoting their order number will not be tipped and will have to wait until office hours (9am to 5pm) to be confirmed.



Amendments to timeslots

Timeslots can be amended or booked anytime through the Agrichain website or with the logistics coordinator Mon-Fri 9-5pm

Cancellations

Please advise via phone call or e-mail if booked trucks are to be cancelled no later than 24 hours prior to delivery

Late for a time slot

Should a truck be late for an allocated timeslot, Cargill will provide the next available slot and will endeavour to work them into the schedule as best as possible.

If the truck will be arriving after 5pm (Close), the driver must call weighbridge who will confirm when they can tip.

Minimum Personal Protective Equipment (PPE) Requirements

Please remember all your (PPE). Truck Drivers not adhering to these site rules will not be allowed on site.



- Hi-Vis Long Sleeve Cotton Shirt or Hi-Vis Vest if the shirt is not Hi-Vis
- Cotton Trousers (NO Shorts)
- Steel Toed Safety Boots
- Safety Glasses
- Hard Hat

Contact Cargill

Sarah Shand - Footscray Seed Logistics Coordinator

Mobile - 0492 296 445

Email - Sarah_Shand@cargill.com

Footscray Weighbridge

Telephone - 03 9316 0342