

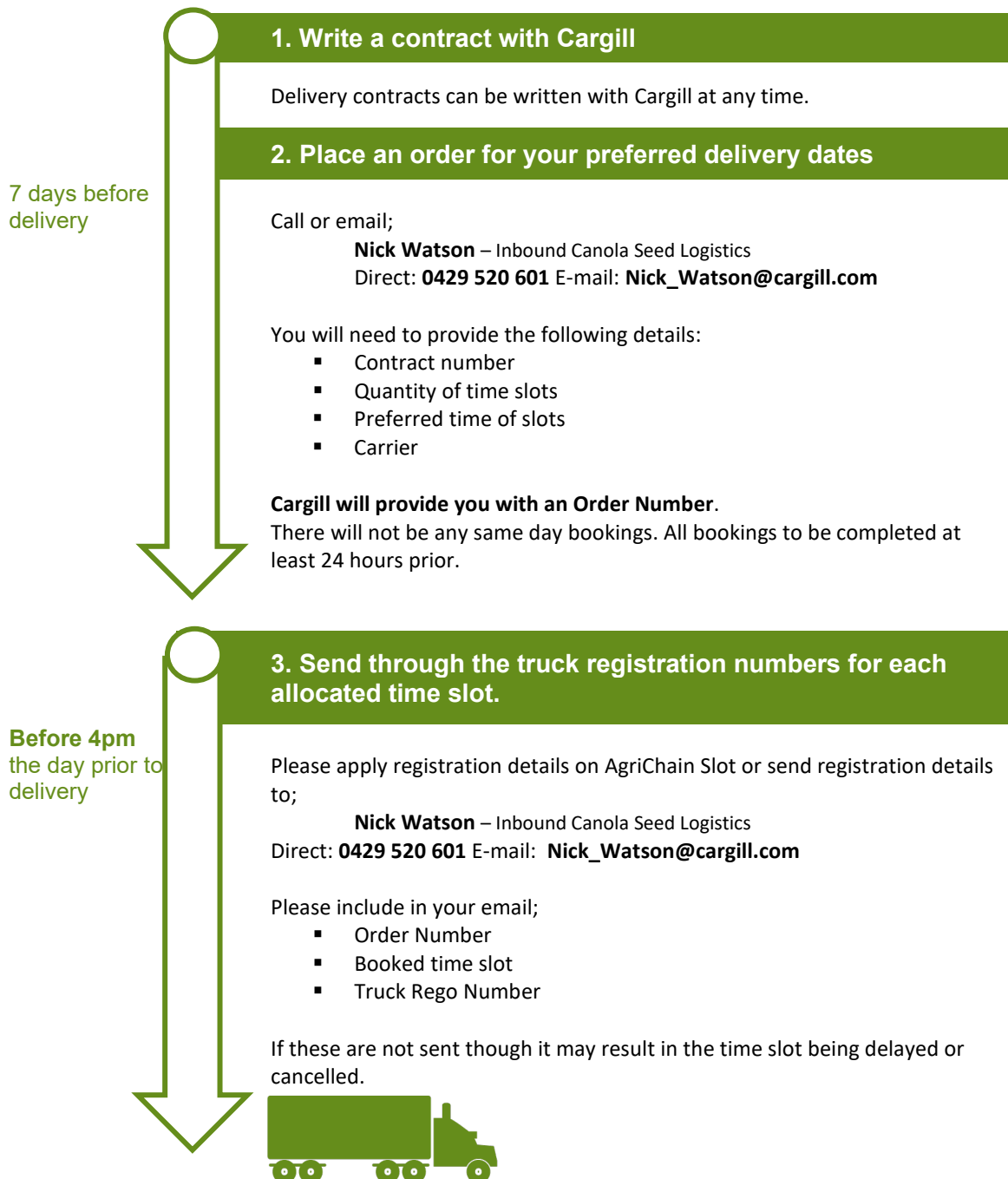


Newcastle Crush Plant Seed Delivery Instructions

All seed deliveries into the Cargill crush plant at Newcastle run on time-slotting procedures. The schedule runs on 45 min time slots with a maximum of 2 trucks to be booked per slot. Time slotting is done through the online website AgriChain

Time slotting is used to assist all parties involved by managing expectations. We will endeavour to be as flexible as possible to match requested timeslots as we understand road transport plans are constantly changing. However, in peak demand periods timeslots may be allocated later than anticipated. Cargill do this to ensure there is no pressure put on any driver or transport company to break road or fatigue management laws.

Order and Delivery Process



Timeslots available

Time slots are open from 6am to 5:15pm Mon- Fri. However, please check on AgriChain or with Nick Watson, as times can vary.

Amendments to timeslots

Timeslots can be amended or booked anytime between 9am – 5.30pm Monday to Friday up to the day prior of delivery, subject to confirmation with Cargill.

Cancellations

Please advise via phone call or e-mail if booked trucks are to be cancelled no later than 24 hours prior to delivery.

Late for a time slot

Should a truck be late for an allocated timeslot, Cargill will provide the next available slot and will endeavour to work them into the schedule as best as possible.

Agri Chain – website used to make bookings.

Please use the link below to make a free account on the AgriChain platform.

[AgriChain Sign Up](#)

Once you have signed up your account will be activated and you will be notified by email which includes instructions on how to use the new system.

**Please note, use the order number when bookings timeslots on AgriChain, NOT the contract number.

Whilst the online AgriChain platform will be the fastest and easiest way to book your timeslots, you can still contact me at **0429 520 601** if you have any difficulty.

Delivery Instructions for drivers

We appreciate the cooperation of all carriers to abide by the below procedures when delivering into the crush plant during harvest.

Before you leave farm



All loads delivered will need the appropriate completed Vendor Declarations Forms. Without these forms loads cannot be tipped.

On Arrival



51 Ravern Street, Kooragang Island, Newcastle, NSW

Please arrive at Raven Street and contact the weighbridge operators on UHF channel 33 either during your designated slot or no earlier than ten minutes before it begins. Do not drive directly into the plant without first liaising with the weighbridge. Trucks may briefly wait in Raven Street prior to delivery; however, extended waiting in the street is not permitted under council regulations. Overnight parking in or around the crush plant is prohibited, and vehicles must not block neighbouring driveways, as this restricts access and may result in a parking offence.

Weighbridge and Tipping

Please quote relevant order number once entering the plant. Any trucks without an order number will not be tipped and will have to wait until office hours (9am to 5.30pm) to be confirmed.

Provide all appropriate Declaration Forms to the weighbridge. Without Declarations Forms the truck cannot be tipped.



Minimum Personal Protective Equipment (PPE) Requirements

Please remember all your (PPE). Truck Drivers not adhering to these site rules will not be allowed on site.



- Hi-Vis Long Sleeve Cotton Shirt or Hi-Vis Vest if the shirt is not Hi-Vis
- Cotton Trousers (NO Shorts)
- Steel Toed Safety Boots

- Safety Glasses
- Hard Hat

Late deliveries

Late trucks will be unloaded at the discretion of the weighbridge operators, depending upon schedule activity or available slots.

Contact Cargill

Nick Watson – Inbound Canola Seed Logistics

Direct: 0429 520 601 E-mail: Nick_Watson@cargill.com